

**18TH CNMI STATE BOARD OF EDUCATION
REGULAR BOARD MEETING
Friday, January 19, 2024, at 9:00 a.m.
Board of Education Conference Room
Building 1241, Capitol Hill, Saipan
via zoom (link below)**

FINAL MINUTES

PRELIMINARY MATTERS

The meeting was called to order at 9:11 a.m.

ROLL CALL

Members present:

Herman M. Atalig, SGM (Ret)
Antonio L. Borja
Gregory P. Borja
Andrew L. Orsini
Maisie B. Tenorio
Dora B. Miura
Ronald E. Snyder
Jane Mozunder

Member absent:

Eight (8) members were present, a quorum was established.

PSS/BOE Staff Present:

Lawrence F. Camacho, Ed.D. – Commissioner of Education
Eric Magofna – Associate Commissioner for Administrative Services
Yvonne R. Pangelinan – Senior Director, Student & Support Services
Jacque Che – Federal Programs Officer
Arlene Lizama – Finance Director
Lucretia Deleon Guerrero- Human Resources Office Director
Lathania Angui – Head Start/Early Head Start Program Director
Jackie Quitugua – Office of Curriculum & Instructional Services Senior Director
Donna Flores – Special Education Program Director
Jesse Tenorio – State Infrastructure Technology Director
Lorraine Catienza – Instructional Technology & Distance Education Director
Rizalina Liwag – Office of Accountability, Research & Evaluation Senior Director
Leila Yumul – Family Engagement & Community Involvement Coordinator
Randee-Jo Barcinas-Manglona – Communications Manager

Tahj Salas – Communications Specialist
Robert L. Coldeen, III – SARC Coordinator, BOE
Jessica Estrada – Certification & Licensure Officer, BOE
Tiberius Mocanu, Esq. – Legal Counsel, BOE
Michael Ernest, Esq. – Legal Counsel, PSS
Jocelyn M. Saures – Administrative Assistant, BOE
Valerie K. Malwelbug – Office Manager, BOE

Others Present via Zoom:

Tanya King
Victoria
Liela Yumul
USER
Donna Flores
D Roberts
CNMI PSS
Diana Benavente
Nick Gross
Parent
C
Mark McDonald
iPhone
Kevin John De Torres
Eric Magofna
Ed Mendiola
Jessica Estrada
Frankie
LD
Tibi
Lynette Villagomez
Denicia DLC
Marvin Tamangidad
Elizabeth Aguon
Jonathan
Jane
Justise Quitugua
Karen Manuel
Francine Camacho
Femie Rey
Erin Angela Camacho
Jericho Tobias
S.Norita
Preston Basa
Victorino Borja

Benjamin Seman
iPhone 13
Robin
Esther
Celina
Robert C.
Anette
Fasefulu Tigilau
Nadia Benjamin
Glenn Smith
Nicole
Cherlyn Cabrera Osung
August Loste
JT
Vince Dela Cruz
Tanya Vila

ELECTION OF OFFICERS

Gregory P. Borja nominated SGM Herman M. Atalig for Chairperson. Member Andrew L. Orsini moved to nominate and close the nomination for SGM Herman M. Atalig for Chairperson. Member Maisie B. Tenorio seconded the nomination, there were no other nominees, all five (5) members voted yes, motion carried.

SGM Atalig stated that he is overwhelmed of his colleagues entrusting him of the responsibility but with everyone, they can move mountains. He added that the priority is the students and for quality education, safety in the schools, and secondly, taking care of our people.

He continued to open the nominations for Vice Chairperson. Member Orsini nominated Member Tenorio for Vice Chairperson, Member Antonio L. Borja seconded. There were no other nominees and all five (5) members voted yes, the motion carried. Member Tenorio is Vice Chairperson.

The floor was opened for nomination of Secretary/Treasurer. Member Antonio Borja moved for Member Gregory Borja to remain Secretary/Treasurer, Vice Chairperson Tenorio seconded the motion. There were no other nominees, Gregory Borja remained Secretary/Treasurer.

ADOPTION OF AGENDA

Member Andrew L. Orsini moved to amend the agenda to include under Unfinished Business, no. 4. Updates on FEMA (HMS, Da'ok, CTE Bldg.), under New Business, No., 1 above HS/EHS, PSS Schools Internal Procedures and Standards, No. 2 PSS Credit Card Update to include establishment of Miles Account for use of our students, No. 6 Pending issues/personnel matters to bring into Executive Session. Member Antonio Borja seconded, all five (5) members voted yes, the motion carried.

Member Orsini moved to adopt the agenda as amended, Member Antonio Borja seconded, and all five (5) members voted yes; the motion carried. The agenda was adopted as amended.

PUBLIC COMMENTS

Jeremiah Rother shared concerns of the Proposed Revision to the Graduation Requirement from OCI and the Financial Predicament

REPORTS

1. Chair's Report – Chairperson Antonio Borja stated that it will be sent out at the end of the day
2. Committee Reports
 - a. CIP – None
 - b. FPA – Chair Gregory Borja shared about the meeting of January 5, 2024 and that items are in the agenda for action
 - c. ISA – Chair Orsini shared about the meeting on January 17, 2024
 - d. LIA – None
 - e. SICPP- None
 - f. SARC – Coordinator Robert L. Coldeen III reported on the number of cases for Rota and Saipan. Meeting scheduled for February 3, 2024.
 - g. Internal Auditor – Jolene Muna shared on the Audit Workplan. A template has been provided to Key Offices, HRO & Finance are compiling their SOPS and will be provided at the end of January.
 - h. Student Representative – Jane Mozunder shared of pending surveys sent out on Student Meals. Doing research on Student Meals Against Waste Act, CNMI PSS Budget Management Policy and implementation of weekly updates

Member Orsini recommended that Commissioner work with Student Rep dealing with graduation requirements and to include her in the ISA Committee on top of the SICPP. He also recommended that all SOP Drafts be provided to the Internal Auditor so she could update the Board.

3. Commissioner of Education – Dr. Lawrence Camacho shared that he is happy to be with PSS. It's only been a week but it seems like a year.

Federal Programs Officer Jacque Che will report on the Federal Funds, Arlene Lizama for Local Funds, and Lathania Angui for the Head Start/Early Head Start Program.

UNFINISHED BUSINESS

ACTION NO. 001

Member Orsini moved to approve the Final FY2022 Audit Report as presented, Member Antonio Borja seconded. All five (5) members voted yes; the motion carried.

NEW BUSINESS

ACTION NO. 002

Secretary/Treasurer Borja moved to approve the Head Start/Early Head Start One-Time Program Improvement Funds; Facility and Furniture for \$1,180,280. Member Orsini seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 003

Secretary/Treasurer Borja moved to approve the Head Start/Early Head Start One-Time Program Improvement Funds; Training for \$201,506. Member Orsini seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 004

Secretary/Treasurer Borja moved to approve the Early Intervention Program Part C, Annual Performance Report. Member Orsini seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 005

Member Orsini moved to approve the Pupil Transportation Week Proclamation. Secretary/Treasurer Borja seconded and advised to change the Chairperson's name to SGM Herman M. Atalig. All five (5) members voted yes; the motion carried.

ACTION NO. 006

Member Orsini moved to approve the Counselors Week Proclamation. Vice Chairperson Maisie Tenorio seconded. Secretary/Treasurer Borja advised to correct the date as revised. All five (5) members voted yes; the motion carried.

ACTION NO. 007

Member Orsini moved to approve the Career Technical Education Month Proclamation. Member Antonio Borja seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 008

Secretary/Treasurer Borja moved to approve the Proposed Amendments to Regulation 60-20. Member Antonio Borja seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 009

Member Orsini moved to approve the CLO Report No. 2023-18-08. Vice Chairperson Tenorio seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 010

Member Orsini moved to approve the CLO Report No. 2023-18-09. Secretary/Treasurer Borja seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 011

Member Orsini moved to approve the Proposed Amendments to Certification Regulations, 60-30 and 60-30.2. Member Antonio Borja seconded. All five (5) members voted yes; the motion carried.

A break for lunch was called for 35 minutes and resumed back at 1:17 p.m.

EXECUTIVE SESSION

Member Antonio Borja moved to descend into executive session at 2:30 p.m. for an hour, Member Orsini seconded. All five (5) members voted yes; motion carried.

At 3:35 p.m. Legal Counsel Tiberius Mocanu summarized that things discussed in executive session were legal updates and legal advice concerning pending litigation.

ACTION NO. 012

Member Antonio Borja moved to adopt the ARP Implementation Plan. Member Orsini seconded. All five (5) members voted yes; the motion carried.

ADJOURNMENT- Member Antonio Borja moved to adjourn the meeting. Member Orsini seconded. All five (5) members voted yes; the motion carried. The meeting was adjourned at 3:41p.m.¹


CERTIFIED BY:



Gregory P. Borja
BOE Secretary/Treasurer

08/09/2024
Date

CONCURRED BY:



Maisie B. Tenorio
BOE Acting Chairperson

08/09/2024
Date

¹ This Minutes was adopted at the August 9, 2024 Regular Board Meeting.

Join Zoom Meeting
<https://zoom.us/j/96858903055?pwd=OXhtUUN1a2Y4OXhTRDcrY1B0eG4zZz09>

Meeting ID: 968 5890 3055
Passcode: 691512