

**18TH CNMI STATE BOARD OF EDUCATION
REGULAR BOARD MEETING
Friday, October 13, 2023, at 9:00 a.m.
Board of Education Conference Room
Building 1241, Capitol Hill, Saipan
via Google Meet at meet.google.com/sny-tpmj-iaj**

FINAL MINUTES

PRELIMINARY MATTERS

The meeting was called to order at 9:06 a.m.

ROLL CALL

Members present:

Herman M. Atalig, SGM (Ret)
Antonio L. Borja
Gregory P. Borja
Dora B. Miura
Andrew L. Orsini
Maisie B. Tenorio
Ronald E. Snyder

Seven (7) members were present, a quorum was established.

PSS/BOE Staff Present:

Donna M. Flores – Interim Commissioner of Education
Eric Magofna – Associate Commissioner for Administrative Services (ACAS)
Lorraine Catienza – Instructional Technology, Distance Education (ITDE), Director
Lathania Angui – Head Start/Early Head Start Program, Director
Liela Yumul – Family Engagement & Community Involvement, Coordinator
Arlene Lizama – Finance Director
Lucretia Deleon Guerrero- Human Resources Office (HRO) Director
Ranee-Jo Barcinas-Manglona – Communication Specialist
Tiberius Mocanu, Esq. – Legal Counsel, BOE
Michael Ernest, Esq. – Legal Counsel, PSS
Jesse Tenorio – State Infrastructure Technology (SIT), Director
Ferdinand Ngirmekur – Network Specialist, SIT
Jocelyn M. Saures – Administrative Assistant, BOE
Delia S. Maratita – Administrative Officer, BOE
Valerie K. Malwelbug – Office Manager, BOE

ADOPTION OF AGENDA

Member Andrew Orsini moved to amend the agenda to table the Swearing-In of the Student Representative, add under Old Business the following:

1. Interim Position Updates
2. Letter to AGO re clarification of contract irregularity
3. Trip Reports for Official Travels for Personnel
4. USDE – FEMA updates
5. HRO Personnel Staff Shortage

Vice Chairman SGM Herman Atalig seconded, all (5) members voted yes, motion carried. The agenda was adopted as amended.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Chairman Antonio Borja informed the Board that his report was emailed to everyone.

Interim Commissioner of Education (ICOE) Donna Flores shared that Federal Programs Office (FPO) Director Jacque Che will report on the Federal Funds Status and Director of Finance (DoF) Arlene Lizama will report on the Local Funds Status. Program Director Lathania Angui will report on the Head Start/Early Head Start Program. All reports were emailed to the Board for their information and review before the meeting.

FPA Chairperson Gregory Borja reported on the September 27, 2023, meeting, SARC Coordinator Robert L. Coldeen III shared a report via email. All other Committees did not have anything to report.

OLD BUSINESS

ICOE Flores and Counsel Michael Ernest shared updates to the Interim Positions, Letter to AGO regarding clarification of contract irregularity, Trip Reports for Official Travels of Personnel, USDE-FEMA, and HRO Personnel Staff Shortage as requested by Member Orsini in amending the agenda.

Member Orsini moved for a break at 12:49 p.m., and Vice Chair SGM Atalig seconded. All members voted yes. The meeting resumed at 1:38 p.m.

At 1:40 p.m. Member Orsini moved to change the order of the agenda to move V. New Business No. 8 Proclamation to No. 1. Secretary/Treasurer Borja seconded. All members voted yes; motion carried.

NEW BUSINESS

Mr. Donovan Tudela reads the Proclamation of Education Month with Chairman Borja reading the last part and signing it.

ACTION NO. 001

Member Orsini moved to approve the Education Month; Member Tenorio seconded. Five (5) members voted yes; the motion carried.

ACTION NO. 002

Member Orsini moved to approve the Proclamation for Anti-Bullying Month; Secretary/Treasurer Borja seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 003

Member Orsini moved to approve the Proclamation of Head Start Month; Member Tenorio seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 004

Vice Chair SGM Atalig moved to approve the FY24 Budget-CIP Funding; Member Orsini seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 005

Member Orsini moved to approve SY 2022-2023 Annual Report; Secretary/Treasurer Gregory Borja seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 006

Member Orsini moved to approve SY 2022-2023 Citizen-Centric Report; Vice Chairman SGM Atalig seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 007

Vice Chair SGM Atalig moved to approve the Calendar of Events for October, November, and December 2023. Member Orsini seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 008

Member Orsini moved to approve 60-40 Procurement Rules & Regulations Amendments as Final; Secretary/Treasurer Gregory Borja seconded. All five (5) members voted yes; the motion carried.

ACTION NO. 009

Member Orsini moved to approve CLO Report No. 2023-18-06; Member Tenorio seconded. There were thirty-three certified applicants; 10 for Basic I, 3 for Basic I Instructor, 1 for Instructor I, 2 for Basic II, 1 for Specialized, 1 for Instructor III, 5 for Standard, and 10 for Professional. All five (5) members voted yes; the motion carried.

Legal Counsel Ernest shared that he represented the BOE and PSS in a meeting with Governor Arnold Palacios.

Member Orsini moved to descend into Executive Session at 3:52 p.m., and Member Tenorio seconded. All five (5) members voted yes; the motion carried.

Legal Counsel Ernest stated that things discussed in the executive session were appropriate for the executive session.

The members agreed to hold the next meeting on November 17, 2023.

ADJOURNMENT- Member Orsini moved to adjourn the meeting, and Member Tenorio seconded. All five (5) members voted yes; the motion carried. The meeting was adjourned at 5:03 p.m.¹

CERTIFIED BY:

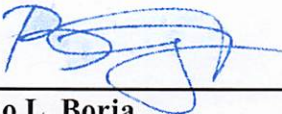


Gregory P. Borja
BOE Secretary/Treasurer

12/11/2023

Date

CONCURRED BY:



Antonio L. Borja
BOE Chairperson

12/11/2023

Date

¹ This Minutes was Adopted at the December 11, 2023 Regular Board Meeting.