



# STATE BOARD OF EDUCATION

Commonwealth of the Northern Mariana Islands — *Public School System*

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## MEMORANDUM

October 20, 2020

TO : All CNMI PSS Employees

FROM : Chairperson, State Board of Education

SUBJECT : Certification & Licensure Office Update

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The CNMI State Board of Education (BOE) Certification & Licensure Office (CLO) is now accepting all certification application packets. Certification application packets may be submitted at the BOE Office Building 1241 in Capitol Hill during business hours: Monday thru Friday 7:30 a.m. – 4:30 p.m. except weekends and holidays. Certification application packets and inquiries will no longer be accepted at the CNMI PSS Human Resources Office.

Please note that effective April 15, 2020 the BOE granted a one-year extension of all certificates (except those which have expired prior to January 1, 2020). The extension will apply to certificates expiring in 2021 also. This allows applicants time to complete certification requirements which have been delayed due to COVID-19.

Should you have any inquiries regarding certification matters, please send it via email to [boe.certification@cnmipss.org](mailto:boe.certification@cnmipss.org) or via telephone at 670-664-3711.

In compliance with the CNMI COVID-19 Emergency Directives, please wear a mask and practice social distancing. Take care and be safe.

Thank you for your cooperation and understanding.

Sincerely,

Janice A. Tenorio, M.Ed.