



COMMONWEALTH of the NORTHERN MARIANA ISLANDS
PUBLIC SCHOOL SYSTEM



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**INVITATION FOR BID
 PSS IFB 22-050**

**CONSTRUCTION OF GENERATOR/STORAGE ROOM AT
 SINAPALO HEAD START**

The CNMI Public School System and State Board of Education are soliciting competitive sealed bids from interested parties for the **“Construction of Generator/Storage Room at Sinapalo Head Start”**.

The Project Plans and Specifications will be available beginning **June 24, 2022** at Pacific Quick Print located in Middle Road, Garapan, Saipan, MP96950 for a fee of **\$43.05**.

A Mandatory On-Site Pre-Bid Meeting will be conducted for all interested parties on **Thursday, July 7, 2022, at 9:30a.m. at SINAPALO Head Start**. Bids will not be accepted from any bidder who does not attend this mandatory meeting. Questions must be in writing and addressed to Mrs. Lillian T. Gumba, Interim Procurement & Supply Officer, or via e-mail to lillian.gumba@cnmipss.org no later than July 11, 2022 at 4:30p.m. Response to questions will be no later than July 15, 2022 at 4:30p.m.

Bids shall be in a sealed envelope marked **“PSS IFB 22-050 – Construction of Generator/Storage Room at Sinapalo Head Start”** containing one (1) original and three (3) copies and submitted to the PSS Procurement and Supply Office, located at PSS Central Headquarters in Capitol Hill Bldg. 1206, no later than **July 22, 2022 at 10:00a.m.** at which time bids will be publicly opened. The selected bidder will be subject to a Responsibility Determination pursuant to PSS Procurement Regulation Section §60-40-240. Any bids received after the aforementioned date and time will not be accepted under any circumstances.

The Public School System reserves the right to reject or cancel any and all bids when such action is determined to be in the best interest of the Public School System.

/s/ Alfred B. Ada, Ed. D
 Commissioner of Education

/s/ Lillian T. Gumba
 Interim Procurement & Supply Officer

STUDENTS FIRST

PROJECT: Construction of Generator/Storage Room at Sinapalo Head Start

Location: Rota, Commonwealth of the Northern Mariana Islands

SCOPE OF WORK:

A. GENERAL

1. Contractor to furnish labor, materials, tools and equipment for the complete construction of this project.
2. Submit all required documents, performance bond, payment bond, Worker's Compensation Insurance, Comprehensive Liability Insurance, Builder's Risk and Comprehensive Automobile Insurance as stated in General Condition before issuance of Notice to Proceed (NTP).

B. PERMITS

1. Contractor shall secure and pay for all permits required for the project:
 - i. Zoning Clearance/Permit (Saipan Zoning)
 - ii. Building Permit (DPW)
 - iii. Earthmoving permit (BECQ)
 - iv. Historic Preservation Clearance (HPO)

C. ITEMS OF WORK

• **BASE BID ITEMS:**

1. Generator and Storage Housing

- a. Construction of Generator and Storage Housing as per plan and specification.
- b. A mandatory site visit will be scheduled by PSS FDM for all contractors that are willing to bid for this project.
- c. Contractor to provide their own power and water supply to be use for the project.
- d. Temporary portable toilet shall be provided by contractor.
- e. Contractor to verify with the CUC, IT&E and other agency for any buried pipe or cable before conducting any excavation. Anything that is damaged during the construction shall be replaced at the contractor's expense and with cost to the owner.
- f. Contractor to submit materials submittal. to PSS FDM for approval.

- g. Contractor to prepare electrical plan, load calculation, one line riser diagram, size of electrical pipe and wires to be use, from generator house up to existing building with stamped by CNMI license Electrical Engineer.
- h. Painting of exterior and interior walls including ceiling. Contractor to follow all painting procedures or manufacturer recommendation for painting. Color to match existing color of the building.
- i. Contractor to install all necessary protection, warning sign, erosion control during the period of construction.
- j. Project completion is 150 calendar days.

- **ADDITIVE BID ITEMS:**

- 1. No Additive bid included

D. SITE VERIFICATION:

- 1. Prior to submitting bid, contractor shall visit the site to verify all existing site conditions.
- 2. An on-site Pre-Bid meeting and walk through will be conducted with the Facilities Development & Management Office and the using agency staff.

E. MINIMUM REQUIREMENTS:

- 1. Contractor to conduct work with minimal interference to the using agency staff and surrounding neighbors.
- 2. Contractor to dispose of all construction debris at its designated location on a daily basis.
- 3. Upon approval of the materials submittal, deliver all new materials to project site to be inspected by representatives from the Facilities Development & Management Office and the using agency staff.
- 4. Store materials in accordance with manufacturer's recommendations.

F. MATERIALS SUBMITTAL

- 1. Prior to ordering materials, the contractor shall submit materials submittal to PSS/FDM for review and approval as per attached Scope of Works and Specification.

G. WARRANTY:

- 1. Contractor shall warrant all materials and workmanship for a minimum period of one (1) year from the date of final completion. The completion date and start of warranty period will be the date that Facilities Development & Management Office and the using agency staff have accepted the work and the Certificate of Completion issued.

2. During the warranty period, the contractor shall be responsible for the materials, parts and labor.

H. CONTRACT COMPLETION TIME:

1. Contractor shall complete all work within one hundred fifty (150) calendar days after issuance of Notice to Proceed. The completion time is inclusive of the ordering, shipping and installation. The contractor shall make every effort to complete the project ahead of the contract completion date.

I. LIQUIDATED DAMAGES:

1. In the event of failure to complete work within the time specified, liquidated damages will be assessed at the rate of One Hundred Dollars (US \$100.00) for each calendar day that the work is delayed beyond the established completion date.

END OF SCOPE OF WORK