

February 21, 2025



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
STATE BOARD OF EDUCATION, PUBLIC SCHOOL SYSTEM, P.O. BOX 501370 CK, SAIPAN, MP 96950
HUMAN RESOURCES OFFICE
JOB VACANCY ANNOUNCEMENT



IT IS THE POLICY OF THE BOARD OF EDUCATION, COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS, THAT THE PUBLIC SCHOOL PERSONNEL SYSTEM SHALL BE APPLIED AND ADMINISTERED ACCORDING TO THE PRINCIPLES OF EQUAL EMPLOYMENT OPPORTUNITY AS DEFINED BY THE NORTHERN MARIANAS COMMONWEALTH PUBLIC LAW 6 – 10, REGARDLESS OF AGE, RACE, SEX, RELIGION, POLITICAL AFFILIATION OR BELIEF, MARITAL STATUS, DISABILITY OR PLACE OF ORIGIN. APPLICANTS FOR THIS POSITION MUST BE A U.S. CITIZEN OR IS ELIGIBLE AND AUTHORIZED TO WORK IN THE U.S., INCLUDING THE COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS.

→CONTINUOUS & UNTIL FILLED JOB VACANCY ANNOUNCEMENTS:

<i>Announcement #</i>	<i>Position/Title</i>	<i>Pay Level /Step</i>	<i>Per Annum</i>	<i>Minimum Requirements</i>	<i>Closing Date</i>	<i>Location</i>
PSS-2015-294	Speech Language Pathologist (Amendment III)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> Graduation from a U.S. Accredited college or university with a MA/MS degree in Communicative Disorder, Speech Language Pathology or related field. <p><u>OTHER REQUIREMENTS:</u></p> <ul style="list-style-type: none"> ASHA Certification Required. 	June 28, 2019 – Until Filled	Special Education Program
PSS-2023-050	Instructor (Chamorro Carolinian Language Heritage Studies) (Re-announcement I)	Ungraded	\$19,518.26 - \$46,766.59	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> Graduation from High School or equivalent plus twenty-four (24) college credits Must have at least two (2) years of work-related experience Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate 	August 04, 2023 – Until Filled	Tinian Elementary School
PSS-2023-092	Classroom Teacher (Highly Qualified) (Re-announcement II) (Amendment I)	VI/IX - 03/12	\$33,289.35 - \$93,059.48	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> Graduation from a U.S. Accredited college or university with a Bachelor’s Degree or Higher. Pass appropriate PRAXIS II Content Knowledge Test Must have a valid CNMI Basic I certificate or higher. 	November 17, 2023 – Until Filled	Marianas High School – Special Education Program
PSS-2023-138	JROTC Senior Army Instructor	Per MIP	Per MIP	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> Commissioned Officer retired from the U.S. Army, with a Bachelor’s Degree or higher from a U.S. Accredited college or university OR AA degree for Warrant Officer provided employee completes BA degree requirements no later than four (4) years after date of employment. Must be certified to Instruct by Cadet Command and have no record of civil conviction. Must meet all Instructor accession prerequisites IAW AR 145-2. 	November 17, 2023 – Until Filled	Dr. Rita Hocog Inos Jr. Sr. High School – JROTC Program
PSS-2023-095	English Language Learner (ELL) Teacher (Re-announcement II)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <p><u>EDUCATION:</u></p> <ul style="list-style-type: none"> Graduation from a U.S. Accredited college or university with a Bachelor’s Degree or higher. <p><u>CERTIFICATION:</u></p> <ul style="list-style-type: none"> Working towards or have a valid CNMI PSS Basic I Certificate. <p><u>OTHER REQUIREMENTS:</u></p> <ul style="list-style-type: none"> Have or working on the additional Educators Certification in English as a Second Language. Plus take the Praxis for English to Speaker of Other Languages Test Code 0360 – Passing Score: 510; OR Test code 5361-0361 – Passing score: 140 	April 5, 2024 – Until Filled	Hopwood Middle School

PSS-2024-034	Classroom Teacher (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from a U.S. Accredited college or university with a Bachelor’s Degree or Higher. • Pass appropriate PRAXIS II Content Knowledge Test • Must have a valid CNMI Basic I certificate or higher. 	July 26, 2024 – Until Filled	PSS - Saipan, Tinian, Rota Schools
PSS-2024-049	Substitute Teacher	Ungraded	\$100 - \$150 Per Day	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from a U.S. accredited college or university with an Associate’s Degree or Bachelor’s Degree, preferably in education. 	August 9, 2024 – Until Filled	PSS, All Schools – Saipan, Tinian, Rota Schools
PSS-2024-080	Accountant I-IV	Ungraded	\$17,750.25 - \$42,718.10	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Accountant I – Graduation from a U.S. accredited college or university with a bachelor’s degree in accounting, plus one (1) year work-related experience OR High School Diploma, plus five (5) years’ work-related experience. • Accountant II – Graduation from a U.S. accredited college or university with a bachelor’s degree in accounting, plus two (2) years’ work-related experience OR High School Diploma, plus six (6) years’ work-related experience. • Accountant III – Graduation from a U.S. accredited college or university with a bachelor’s degree in accounting, plus three (3) years’ work-related experience OR High School Diploma, plus seven (7) years’ work-related experience. • Accountant IV – Graduation from a U.S. accredited college or university with a bachelor’s degree and at least five (5) years related work experience OR High School Diploma plus nine (9) years’ work-related experience. 	September 30, 2024 – Until Filled	PSS, Finance Office
PSS-2024-082	Personnel Specialist I-II	Ungraded	\$19,569.65 - \$36,901.50	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Personnel Specialist I – Graduation from a U.S. accredited college or university with a Bachelor Degree in Human Resources Management, Business Management, or related field with at least two (2) years work related experience OR High School diploma with six (6) years’ work related experience. • Personnel Specialist II – Graduation from a U.S. accredited college or university with a Bachelors Degree in Human Resources Management, Business Management, or related field with at least three (3) years work related experience OR High School diploma with seven (7) years’ work related experience. 	September 30, 2024 – Until Filled	Human Resources Office
PSS-2024-070	Database Administrator (CNMI Statewide Longitudinal Data Systems (SLDS) Grant Project) (Re-announcement II)	Ungraded	\$55,000.00 - \$65,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from a U.S. accredited college or university with a Bachelor’s degree in business, computer science, engineering (computer or software), informational technology, data science or related field plus two (2) years of related work experience. 	October 31, 2024 – Until Filled	Statewide Longitudinal Data Systems – Office of Accountability, Research, and Evaluation
PSS-2024-085	School Counselor (Highly Qualified) (Re-announcement II)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from a U.S. Accredited college or university with a Bachelor’s Degree or Higher. • Pass appropriate PRAXIS II Content Knowledge Test • Must have a valid CNMI Basic I certificate or higher. 	December 16, 2024 – Until Filled	Sinapalo Elementary School
PSS-2025-007	School Principal I-III	Ungraded	\$65,000.00 - \$90,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Principal I: <ol style="list-style-type: none"> a) Master’s degree with a major in educational administration or related field. b) At least six (6) years of experience; three (3) years of full-time appropriate teaching experience and the other three (3) years of experience must be in school administration or a related leadership management field. • Principal II: 	January 24, 2025 – February 7, 2025	William S. Reyes Elementary School

				<ul style="list-style-type: none"> a) Master’s degree with a major in educational administration or related field. b) At least seven (7) years of service; three (3) years of full-time appropriate teaching experience and the other four (4) years of experience must be in school administration or a related leadership management field. • Principal III: a) Master’s degree with a major in educational administration or related field. b) At least nine (9) years of experience; three (3) years of full-time appropriate teaching experience and six (6) years of work experience in school administration or a related leadership field. <p>OTHER REQUIREMENTS:</p> <ul style="list-style-type: none"> • Must possess a valid administrator certificate; and • Must have taken and passed the appropriate Praxis II exam in Educational Leadership: (Administration and Supervision) 		
PSS-2025-008	Instructor (Chamorro Carolinian Language Heritage Studies) (Highly Qualified) (11 Positions)	Ungraded	\$19,518.26 - \$46,766.59	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Graduation from High School or equivalent plus twenty-four (24) college credits • Must have at least two (2) years of work-related experience • Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate 	January 24, 2025 – Until Filled	Various Schools – CCLHS Program
PSS-2025-001	Classroom Teacher (Highly Qualified)	VI-IX; 03/12	\$33,289.35 - \$93,059.48	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Graduation from a U.S. Accredited college or university with a Bachelor’s Degree or Higher. • Pass appropriate PRAXIS II Content Knowledge Test • Must have a valid CNMI Basic I certificate or higher. 	January 31, 2025 – Until Filled	Sinapalo Elementary School – Special Education Program
PSS-2025-009	Substitute Teacher Aide	Ungraded	\$75 Per Day	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Any combination equivalent to graduation from High School. 	January 31, 2025 – February 14, 2025	Hopwood Middle School – Special Education Program
PSS-2025-010	Teacher Aide	II-III; 01/07	\$18,282.56 - \$27,011.92	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Teacher Aide II: Graduation from High School plus minimum of 24 college credits. • Teacher Aide III: Graduation from a U.S. Accredited University with an Associate’s Degree or minimum of 60 college credits. 	January 31, 2025 – February 14, 2025	Dandan Middle School – Special Education Program
PSS-2024-095	School Registrar I-II	Ungraded	\$17,750.25 - \$32,614.22	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Registrar I: Graduation from a U.S. accredited college or university with an AA degree, OR High School Graduate, plus two (2) years of work-related experience. • Registrar II: Graduation from a U.S. accredited college or university with an AA degree, plus at least two (2) years work-related experience OR High School Graduate, plus four (4) years work-related experience. 	December 24, 2024 – Until Filled	San Vicente Elementary School
PSS-2025-004	School Principal I-III (Re-announcement I)	Ungraded	\$65,000.00 - \$90,000.00	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Principal I: c) Master’s degree with a major in educational administration or related field. d) At least six (6) years of experience; three (3) years of full-time appropriate teaching experience and the other three (3) years of experience must be in school administration or a related leadership management field. • Principal II: c) Master’s degree with a major in educational administration or related field. d) At least seven (7) years of service; three (3) years of full-time appropriate teaching experience and the other four (4) years of experience must be in school administration or a related leadership management field. 	February 7, 2025 – February 21, 2025	Da’ok Academy

				<ul style="list-style-type: none"> • Principal III: c) Master's degree with a major in educational administration or related field. d) At least nine (9) years of experience; three (3) years of full-time appropriate teaching experience and six (6) years of work experience in school administration or a related leadership field. <p>OTHER REQUIREMENTS:</p> <ul style="list-style-type: none"> • Must possess a valid administrator certificate; and • Must have taken and passed the appropriate Praxis II exam in Educational Leadership: (Administration and Supervision) 		
PSS-2025-011	Budget Officer	Ungraded	\$65,000.00 - \$75,000.00	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Graduation from an accredited college or university with a Bachelor's degree in Accounting, Business Management, or related field, plus at least four (4) years related work experience; OR • Graduation from an accredited college or university with a Master's degree plus two (2) years related work experience. • Extensive experience in managing finance and accounting staff and multiple projects. • Extensive experience with Tyler ERP. • Preferred Certification relevant to financial accounting and grants management. 	February 7, 2025 – February 21, 2025	Federal Programs Office
PSS-2025-012	Senior Budget Analyst	Ungraded	\$45,000.00 - \$55,000.00	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Graduation from a U.S. accredited college or university with a Bachelor's degree in Accounting and at least three (3) years' work-related experience OR High School Diploma plus seven (7) years' work-related experience. • Graduation from a U.S. accredited college or university with a Bachelor's degree in Accounting and at least five (5) years' work-related experience OR High School Diploma plus nine (9) years' work-related experience. 	February 7, 2025 – February 21, 2025	Federal Programs Office
PSS-2025-014	Building Maintenance Worker	Ungraded	\$16,100.00 - \$24,919.71	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <p>EDUCATION:</p> <ul style="list-style-type: none"> • Any combination equivalent to graduation from High School. <p>WORK EXPERIENCE:</p> <ul style="list-style-type: none"> • Must have a minimum of three (3) years of work-related experience. 	February 7, 2025 – February 21, 2025	Kagman Elementary School
PSS-2025-015	Classroom Teacher (Highly Qualified)	VI-IX; 03-12	\$33,289.35 - \$93,059.48	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Graduation from a U.S. Accredited college or university with a Bachelor's Degree or Higher. • Pass appropriate PRAXIS II Content Knowledge Test • Must have a valid CNMI Basic I certificate or higher. 	January 16, 2025 – Until Filled	Kagman Elementary School – Special Education Program
PSS-2025-013	SLDS Project Specialist	Ungraded	\$45,000.00 - \$55,000.00	<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> • Graduation from a U.S. Accredited college or university with a Bachelor's Degree. • Must have experience working with data systems, educational programs, or federally funded projects and proven success in managing multiple projects with competing deadlines. 	February 21, 2025 – March 7, 2025	Office of Accountability, Research, and Evaluation – SLDS Program