



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
STATE BOARD OF EDUCATION, PUBLIC SCHOOL SYSTEM, P.O. BOX 501370 CK, SAIPAN, MP 96950
HUMAN RESOURCES OFFICE
JOB VACANCY ANNOUNCEMENT



IT IS THE POLICY OF THE BOARD OF EDUCATION, COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS, THAT THE PUBLIC SCHOOL PERSONNEL SYSTEM SHALL BE APPLIED AND ADMINISTERED ACCORDING TO THE PRINCIPLES OF EQUAL EMPLOYMENT OPPORTUNITY AS DEFINED BY THE NORTHERN MARIANAS COMMONWEALTH PUBLIC LAW 6 – 10, REGARDLESS OF AGE, RACE, SEX, RELIGION, POLITICAL AFFILIATION OR BELIEF, MARITAL STATUS, DISABILITY OR PLACE OF ORIGIN. APPLICANTS FOR THIS POSITION MUST BE A U.S. CITIZEN OR IS ELIGIBLE AND AUTHORIZED TO WORK IN THE U.S., INCLUDING THE COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS.

➔CONTINUOUS & UNTIL FILLED JOB VACANCY ANNOUNCEMENTS:

Announcement #	Position/Title	Pay Level /Step	Per Annum	Minimum Requirements	Closing Date	Location
PSS 2015-294	Speech Language Pathologist (Amendment III)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Graduation from a U.S. accredited college or university with a MA/MS degree in Communicative Disorder, Speech Language Pathology or related field. <u>OTHER REQUIREMENTS:</u> <ul style="list-style-type: none">ASHA Certification Required.	June 28, 2019 – Until Filled	Special Education Program
PSS 2019-079	Director of Army Instruction (Re-Announcement II)	Per MIP	Per MIP	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Be a retired field grade commissioned officer (Lieutenant Colonel or Colonel) with a minimum of a baccalaureate degree.As a matter of policy, personnel retired under Title 10, USC, CHAPTER 1223 (Reserve Service), are not eligible for employment in JROTC Program.Be of good moral character and have the mental ability, positive attitude, physical appearance and condition, and neatness required for favorable representation of the program and the Army in the school and civilian community.Demonstrate the professional ability to lead, motivate, and influence young men and women to learn and develop leadership, self-reliance and discipline, responsiveness to constituted authority, and attributes of good citizenship and patriotism.Have no record of conviction by court martial, no record of time lost-to-be-made-good under Title 10 USC, Section 972 and no record of civil convictions except for minor traffic offenses.Exceptions may be granted by the CG, USACC, using AR 601-210 as a guide.Have general knowledge of course subject matter and demonstrated instructional ability.Meet retention medical fitness standards of AR 40-501 and the initial Army procurement table of weight standards of AR 40-501.Possess sufficient medical, physical, and mental fitness, and be willing to perform, participate in, and supervise activities consistent with the conduct of the JROTC program.Not have been retired from active duty more than 5 years at the time of initial employment.Eligibility may be extended to 6 years for individuals meeting the provision of paragraph 4-9b of Cadet Command Regulation 145-2.	March 11, 2020 – Until Filled	Junior Reserve Officer’s Training Corps Program
PSS-2021-052	Instructor (Chamorro Carolinian Language Heritage Studies) (10 Positions) (Re-announcement)	Ungraded	\$19,518.26 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Graduation from high school or equivalent plus twenty-four (24) college creditsMust have at least two (2) years of work-related experienceMust possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate	June 4, 2021 – Until Filled	Various Schools, CCLHS Program
PSS-2021-086	Instructor (Culinary Arts)	Ungraded	\$18,588.82 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <u>Instructor I:</u> Graduation from high school or equivalent plus 24 college credits and two (2) years work related experience. <u>Instructor II:</u> Graduation from high School or equivalent plus four (4) years work related experience. Must meet Instructor I Certification requirements, OR; Associates Degree plus two (2) years work related experience. Must meet Instructor I Certification requirements. <u>Instructor III:</u> Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher plus six (6) years work related experience, OR; State National Industry certification related to and aligned with the CTE content plus six (6) years work related experience, OR; ten (10) years of verifiable industry experience and/or teaching experience.	August 13, 2021 – Until Filled	Tinian Jr. Sr. High School

PSS-2021-118	Classroom Teacher (Highly Qualified)	VI/03 – IX-12	\$33,289.35 - \$93,059.48	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from U.S. accredited college or university with a Bachelor’s Degree or Higher. Pass appropriate PRAXIS II Content Knowledge Test. Must have a valid CNMI Basic I certificate or higher. 	November 10, 2021 –Until Filled	Head Start/Early Head Start Program, Saipan
PSS-2021-051	English Language Learner (ELL) (10 Positions) (Amendment III) (Re-announcement I)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> EDUCATION: <ul style="list-style-type: none"> Graduation from U.S. accredited college or university with a Bachelor’s Degree or higher. CERTIFICATION: <ul style="list-style-type: none"> Working towards or have a valid CNMI PSS Basic I Certificate. OTHER REQUIREMENTS: <ul style="list-style-type: none"> Have or working on the additional Educators Certification in English as a Second Language. Plus take the Praxis for English to Speaker of Other Languages <ul style="list-style-type: none"> Test Code 0360 – Passing Score: 510; OR Test Code 5361/0361 – Passing Score: 140 	February 11, 2022 – Until Filled	Various Schools – Saipan, Tinian, Rota
PSS-2021-099	Teacher Aide (Tinian) (Amendment) (Re-announcement II)	Ungraded	\$16,588.00 - \$27,754.88	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Teacher Aide II – Graduation from High School plus minimum of 24 college Credits. Teacher Aide III: Graduation from a US Accredited University with an Associate’s Degree or minimum of 60 college credits. 	April 11, 2022 – Until Filled	Office of Instructional Technology & Distance Education
PSS 2022-024	Substitute Teacher	Ungraded	\$100.00 - \$150.00 Per Day	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with an Associate’s Degree or Bachelor’s Degree, preferable in education. 	April 11, 2022 – Until Filled	PSS - Saipan, Tinian, Rota Schools
PSS 2022-025	Classroom Teacher (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher. Pass appropriate PRAXIS II Content Knowledge Test Must have a valid CNMI Basic I certificate or higher. 	April 11, 2022 – Until Filled	PSS - Saipan, Tinian, Rota Schools
PSS-2021-040	Part Time Tutor (Re-announcement)	Ungraded	\$15.00 Per Hour	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> High School with a minimum of at least 24 college credits or currently enrolled at a post-secondary college/university Must furnish proof of experience with the content Must show proof of 3.00 or above GPA in English Language Arts Math Must have tutoring experience or working with children 	April 30, 2021 – Until Filled	Various Schools
PSS-2022-055	Head Start Instructor (Tinian)	Ungraded	\$19,518.26 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <u>Instructor I:</u> Graduation from High School or equivalent, minimum of 24 college credits, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor I Certificate. OR; Graduation from High School or equivalent, minimum of 2 years Teacher Aide experience, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor I Certificate. <u>Instructor II:</u> Graduation from a US accredited University with an Associate’s degree and minimum of 2 years Teacher Aide experience, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor II Certificate. <u>Instructor III:</u> Graduation from a US accredited University with a Bachelor’s degree, minimum of 6 years related teaching experience, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor III Certificate. 	July 29, 2022 – Until Filled	Head Start/Early Head Start Program
PSS-2022-059	School Registrar I-II (Re-announcement III)	Ungraded	\$17,750.25 - \$32,614.22	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Registrar I - Graduation from a U.S. accredited college or university with an AA degree, plus at least three (3) years work related experience OR High School Graduate, plus five (5) years work related experience. Registrar II - Graduation from a U.S. accredited college or university with an AA degree, plus at least four (4) years work related experience OR High School Graduate, plus six (6) years work related experience. 	November 29, 2022 – Until Filled	San Vicente Elementary School

PSS-2022-074	Distance Education Online Teacher 1. High School LOTE Teacher (Carolinian Heritage Studies) - 1 Position (Amendment)	Pay Differential	\$225 Per Pupil Enrolled Per Semester	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Must possess a Valid CNMI State Board of Education Teaching Certification in Secondary Education with endorsement in the related content area.• Must have completed the CNMI PSS Distance Education eTeacher Training Course• Must hold a valid employment contract with the CNMI Public School System	October 18, 2022 – Until Filled	Office of Instructional Technology & Distance Education
PSS-2022-079	School Registrar I-II (Re-announcement II)	Ungraded	\$17,750.25 - \$32,614.22	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Registrar I - Graduation from a U.S. accredited college or university with an AA degree, plus at least three (3) years work related experience OR High School Graduate, plus five (5) years work related experience.• Registrar II - Graduation from a U.S. accredited college or university with an AA degree, plus at least four (4) years work related experience OR High School Graduate, plus six (6) years work related experience.	January 6, 2023 – Until Filled	Kagman Elementary School
PSS-2023-004	Instructor (Chamorro Carolinian Language Heritage Studies) (Re-announcement I)	Ungraded	\$19,518.26 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Graduation from high school or equivalent plus twenty-four (24) college credits• Must have at least two (2) years of work-related experience• Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate	February 2, 2023 – Until Filled	Tanapag Middle School
PSS-2023-006	Comptroller (Amendment) (Re-announcement I)	Ungraded	\$55,000.00-\$65,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Bachelor's degree in accounting from an accredited college or university or certified equivalent• Five (5) years of work experience in accounting with at least one year of supervisory/management experience plus two (2) years of government auditing experience with two (2) years of work experience using Financial and Accounting software. <u>OTHER REQUIREMENTS:</u> <ul style="list-style-type: none">• Certified Public Accountant (CPA) preferred.	February 2, 2023 – Until Filled	PSS, Finance Office
PSS-2023-010	Accountant I-IV (Re-announcement I)	Ungraded	\$17,750.25-\$41,624.77	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Accountant I – Graduation from a U.S. accredited college or university with a Bachelor’s degree in Accounting, plus one (1) year work related experience OR High School Diploma, plus five (5) years work related experience.• Accountant II – Graduation from a U.S. accredited college or university with a Bachelor’s degree in Accounting, plus two (2) years work related experience OR High School Diploma, plus six (6) years work related experience.• Accountant III – Graduation from a U.S. accredited college or university with a Bachelor’s degree in Accounting, plus three (3) years work related experience OR High School Diploma, plus seven (7) years work related experience.• Accountant IV - Graduation from a U.S. accredited college or university with a BA degree and at least five (5) years related work experience OR High School graduate plus nine (9) years work related experience.	February 2, 2023 – Until Filled	PSS, Finance Office
PSS-2023-011	Mental Health Specialist (Re-announcement I) JVA Canceled	Ungraded	\$60,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Graduation from a U.S. accredited college or university with a Master's Degree in a mental health-related field (social work, clinical psychology, couples, and family therapy, etc.)• Three (3) years of related work experience working with children, adolescents, and adults, and demonstrate cultural humility in cross-cultural settings• Preference is given for licensed clinicians or those eligible for licensing in the CNMI.	JVA Canceled	PSS, Office of Student Support Services

PSS-2023-012	Internal Auditor (Re-announcement I)	Ungraded	\$70,000.00-\$80,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Bachelor’s degree in finance, accounting, business administration or related field.• 3-5 years demonstrated experience in internal audit or compliance. Graduate degree may be substituted for internal audit experience.• Knowledge of laws and regulatory auditing standards, such as the Generally Accepted Accounting Principles (GAAP) and/or Education Department General Administrative Regulations (EDGAR).• Professional accounting or auditing certification (CIA, CPA, CFE) or demonstrated progress towards certification preferred.	March 13, 2023 – March 27, 2023	PSS, Office of the State Board of Education
PSS-2022-033	Instructor (Chamorro Carolinian Language Heritage Studies) (Re-announcement II)	Ungraded	\$19,518.26 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Graduation from high school or equivalent plus twenty-four (24) college credits• Must have at least two (2) years of work-related experience• Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate	February 24, 2023 – March 10, 2023	Oleai Elementary School
PSS-2023-018	Substitute Teacher Aide (7 Positions) (Special Education Program)	Ungraded	\$75.00 Per Day	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Any combination equivalent to graduation from High School.	March 13, 2023 – March 27, 2023	Special Education Program – Saipan, Tinian, Rota
PSS-2023-016	Disaster Project Specialist	Ungraded	\$45,000.00-\$55,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Graduation from a U.S. accredited college or university with a Bachelor’s degree plus two (2) years’ work-related experience.	March 17, 2023 – March 30, 2023	Facilities Development and Management
PSS-2023-017	Administrative Specialist I-II	Ungraded	\$16,905.00 - \$28,913.29	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Administrative Specialist I: Graduation from a U.S. accredited college or university with an Associate’s degree OR Graduation from High School plus two (2) years related work experience.• Administrative Specialist II: Graduation from a U.S. accredited college or university with an Associate’s degree plus two (2) years OR Graduation from High School plus four (4) years work related experience.	March 17, 2023 – March 30, 2023	Facilities Development and Management