

April 16, 2021



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
STATE BOARD OF EDUCATION, PUBLIC SCHOOL SYSTEM, P.O. BOX 501370 CK, SAIPAN, MP 96950
HUMAN RESOURCES OFFICE
JOB VACANCY ANNOUNCEMENT



IT IS THE POLICY OF THE BOARD OF EDUCATION, COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS, THAT THE PUBLIC SCHOOL PERSONNEL SYSTEM SHALL BE APPLIED AND ADMINISTERED ACCORDING TO THE PRINCIPLES OF EQUAL EMPLOYMENT OPPORTUNITY AS DEFINED BY THE NORTHERN MARIANAS COMMONWEALTH PUBLIC LAW 6 – 10, REGARDLESS OF AGE, RACE, SEX, RELIGION, POLITICAL AFFILIATION OR BELIEF, MARITAL STATUS, DISABILITY OR PLACE OF ORIGIN. APPLICANTS FOR THIS POSITION MUST BE A U.S. CITIZEN OR IS ELIGIBLE AND AUTHORIZED TO WORK IN THE U.S., INCLUDING THE COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS.

➔CONTINUOUS & UNTIL FILLED JOB VACANCY ANNOUNCEMENTS:

Announcement #	Position/Title	Pay Level /Step	Per Annum	Minimum Requirements	Closing Date	Location
PSS 2016-003	Instructor – Sign Language Interpreting (2 Positions) (Amendment III)	Ungraded	\$18,588.82 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Graduation from High School or equivalent plus twenty-four (24) college credits ORGraduation from a U.S. accredited college or university with an AA/AS degree plus one (1) year related work experience. <u>OTHER REQUIREMENTS</u> <ul style="list-style-type: none">Must possess a valid Specialized Sign Language Interpreter Certification.	June 28, 2019 – Until Filled	Special Education Program
PSS 2015-294	Speech Language Pathologist (Amendment III)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Graduation from a U.S. accredited college or university with a MA/MS degree in Communicative Disorder, Speech Language Pathology or related field. <u>OTHER REQUIREMENTS:</u> <ul style="list-style-type: none">ASHA Certification Required.	June 28, 2019 – Until Filled	Special Education Program
PSS-2018-047	Classroom Teacher (Highly Qualified) (Amendment)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Graduation from U.S. accredited college or university with a Bachelor’s Degree or Higher.Pass appropriate PRAXIS II Content Knowledge Test.Must have a valid CNMI Basic I certificate or higher.	June 28, 2019 – Until Filled	Head Start/Early Head Start Program, Tinian
PSS-2019-062	JROTC Army Instructor (Re-Announcement)	Per MIP	Per MIP	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Graduation from High SchoolMust be a retired non-commissioned officer under pay grade E-6 to E-9.Certified as an Army Instructor by U.S. Army Cadet Command.Must have favorable result of current background check.Have no personal habits or character traits that are questionable from a security or social standpoint (financial irresponsibility, violation of standard of conduct in accordance with AR 600-50).	Oct 2, 2019 – Until Filled	JROTC Program, Dr. Rita H. Inos Jr. Sr. High School
PSS-2019-071	Mentor Teacher (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74 \$100 per day for 20 extra days worked.	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">Bachelor’s degree in Early Childhood Education; ORBachelor’s degree and equivalent coursework in early childhood education with one-year early education teaching experience.Pass appropriate PRAXIS II Content Knowledge Test.Must have a valid CNMI Basic I certificate or higher.	Oct 2, 2019 – Until Filled	Head Start/Early Head Start Program

INTERESTED APPLICANTS MAY OBTAIN DETAILED JOB DESCRIPTION WITH QUALIFICATION REQUIREMENTS AND SUBMIT COMPLETED APPLICATION FORMS AND ALL REQUIRED DOCUMENTS TO THE PSS HUMAN RESOURCES OFFICE AT CAPITOL HILL, BUILDING 1202, ISLETA COURT, SAIPAN or VIA EMAIL TO: LUCRETIA DELEON GUERRERO AT LUCRETIA.DELEONGUERRERO@CNMIPSS.ORG, THE HUMAN RESOURCES OFFICE AT PSSHR@CNMIPSS.ORG or MAILED TO: CNMI PUBLIC SCHOOL SYSTEM, ATTN: HUMAN RESOURCES OFFICE, P.O. BOX 501370 CK, SAIPAN, MP 96950, TEL. NOS. (670) 237-3037/3052. FREE COPY.

PSS-2019-016	Distance Education Online Teacher (1 Positions) (Re-Announcement) (Amendment)	Pay Differential	\$225 Per Pupil Enrolled Per Semester	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Must possess a Valid CNMI State Board of Education Teaching Certification in Secondary Education with endorsement in the related content area.• Must have completed the CNMI PSS Distance Education eTeacher Training Course.	Jan 15, 2020 – Until Filled	Instructional Technology & Distance Education – Saipan, Tinian, and Rota
PSS-2019-091	Head Start Instructor (Amendment)	Ungraded	\$19,518.26 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• <u>Instructor I:</u> Graduation from High School or equivalent, minimum of 24 college credits, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor I Certificate. OR; Graduation from High School or equivalent, minimum of 2 years Teacher Aide experience, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor I Certificate.• <u>Instructor II:</u> Graduation from a US accredited University with an Associate’s degree and minimum of 2 years Teacher Aide experience, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor II Certificate.• <u>Instructor III:</u> Graduation from a US accredited University with a Bachelor’s degree, minimum of 6 years related teaching experience, and passing of appropriate praxis II. Must possess valid CNMI Early Childhood Instructor III Certificate.	Jan 17, 2020 – Until Filled	Head Start/Early Head Start Program
PSS-2020-018	Head Start Teacher Aide	Ungraded	\$16,588.00 - \$27,754.88	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Teacher Aide II – Graduation from High School plus minimum of 24 college Credits.• Teacher Aide III: Graduation from a US Accredited University with an Associate’s Degree or minimum of 60 college credits.	March 11, 2020 – Until Filled	Head Start/Early Head Start Program
PSS 2019-079	Director of Army Instruction (Re-Announcement II)	Per MIP	Per MIP	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none">• Be a retired field grade commissioned officer (Lieutenant Colonel or Colonel) with a minimum of a baccalaureate degree.• As a matter of policy, personnel retired under Title 10, USC, CHAPTER 1223 (Reserve Service), are not eligible for employment in JROTC Program.• Be of good moral character and have the mental ability, positive attitude, physical appearance and condition, and neatness required for favorable representation of the program and the Army in the school and civilian community.• Demonstrate the professional ability to lead, motivate, and influence young men and women to learn and develop leadership, self-reliance and discipline, responsiveness to constituted authority, and attributes of good citizenship and patriotism.• Have no record of conviction by court martial, no record of time lost-to-be-made-good under Title 10 USC, Section 972 and no record of civil convictions except for minor traffic offenses.• Exceptions may be granted by the CG, USACC, using AR 601-210 as a guide.• Have general knowledge of course subject matter and demonstrated instructional ability.• Meet retention medical fitness standards of AR 40-501 and the initial Army procurement table of weight standards of AR 40-501.• Possess sufficient medical, physical, and mental fitness, and be willing to perform, participate in, and supervise activities consistent with the conduct of the JROTC program.• Not have been retired from active duty more than 5 years at the time of initial employment.• Eligibility may be extended to 6 years for individuals meeting the provision of paragraph 4-9b of Cadet Command Regulation 145-2.	March 11, 2020 – Until Filled	Junior Reserve Officer’s Training Corps Program

PSS 2020-025	Classroom Teacher (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher. Pass appropriate PRAXIS II Content Knowledge Test Must have a valid CNMI Basic I certificate or higher. 	June 23, 2020 – Until Filled	PSS, Saipan, Tinian, Rota Schools
PSS 2020-026	Substitute Teacher	Ungraded	\$60.00 - \$100.00 Per Day	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with an Associate’s Degree or Bachelor’s Degree, preferable in education. 	June 23, 2020 – Until Filled	PSS, Saipan, Tinian, Rota Schools
PSS 2020-027	School Counselor (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher. Pass appropriate PRAXIS II Content Knowledge Test 1391Must have a valid CNMI Basic I certificate or higher. 	June 23, 2020 – Until Filled	PSS, Saipan, Tinian, Rota Schools
PSS-2019-003	Nutritionist (Registered Dietician) (Re-Announcement III) (Amendment)	Ungraded	\$41,359.05 - \$71,531.22	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from an accredited college or university with a BA/BS degree in Nutrition / Dietetics. Must hold a current, valid certificate as a Registered Dietician in one of the states or territories of the USA. 	August 6, 2020 – Until Filled	Child Nutrition Program
PSS-2020-039	Bus Driver (4 Positions)	Ungraded	\$16,100.00 - \$26,673.82	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Any combination equivalent to a high school diploma or GED, plus two (2) years’ work-related experience. 	August 17, 2020 – Until Filled	Office of Pupil Transportation
PSS-2020-041	Occupational Therapist	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Occupational Therapist I- Graduation from a U.S. accredited college or university with a BA/BS degree in Occupational Therapy and state or national license in Occupational Therapy. Occupational Therapist II – Graduation from a U.S. accredited college or university with a MA/MS degree in Occupational Therapy and state or national license in Occupational Therapy. 	October 9, 2020 – Until Filled	Early Intervention Program
PSS 2020-051	Substitute Teacher Aide (20 Positions) (Special Education Program) (Re-Announcement)	Ungraded	\$60.00 Per Day	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Any combination equivalent to graduation from High School. 	October 9, 2020 - Until Filled	Saipan, Tinian, Rota
PSS-2020-062	Teacher Aide (Special Education Program) (1 Position)	Ungraded	\$16,588.00 - \$27,754.88	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Teacher Aide II – Graduation from High School plus minimum of 24 College Credits. Teacher Aide III – Graduation from a U.S. Accredited University with an Associate’s Degree or minimum 60 College Credits. 	October 9, 2020 - Until Filled	Dr. Rita Hocog Inos Jr. Sr. High School
PSS-2020-064	Part Time Food Monitor (2 Positions)	Ungraded	\$8.82/hour	<u>QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from High school or GED plus one (1) year work related experience. Position requires possession of a valid CNMI Driver’s License; must have own transportation to and from job sites daily. Food & Nutrition Services Office will reimburse using the federal mileage rate allowance. 	November 13, 2020 - Until Filled	Child and Nutrition Program Office

PSS-2019-098	Facilities Development & Management Director (Re-Announcement III)	Ungraded	\$65,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with a Bachelor’s Degree in Architecture, Civil Engineering, or related field of study. At least five (5) years’ experience in construction management, architecture, or related field. CNMI License preferred 	December 11, 2020 – Until Filled	Office of Administrative Services
PSS-2020-072	Education Specialist III-V (Health & Physical Education Program Coordinator) (Re-announcement)	Ungraded	\$24,965.71 - \$51,893.27	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <u>Education Specialist III:</u> Graduation from an accredited college or university with a Master’s degree in Education or Education Administration, plus five (5) years work related experience in teaching, designing and implementing subject program and/or training of teachers and specialists OR Graduation from an accredited college or university with a Bachelor’s degree in Education or Education Administration, plus fifteen (15) Graduate Semester Hours plus seven (7) years work related experience in teaching, designing and implementing subject program and/or training of teachers and specialists. 	January 15, 2021 – Until Filled	Office of Curriculum & Instruction
PSS-2021-002	Early Head Start Instructor (Amendment)	Ungraded	\$26,449.29 - \$30,288.71	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from High School with progressive college credits (minimum of 24 academic credits). Minimum of 1 year work related experience. Must possess valid CNMI Early Childhood Instructor I Certificate. 	January 27, 2021 – Until Filled	Early Head Start/Head Start Program
PSS-2021-008	School Monitoring & Outreach Specialist (9 Positions) (Re-announcement)	Ungraded	\$23,660.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from High School plus a minimum of 24 college credits with some experience in the related field. 	February 2, 2021 – Until Filled	Office of Student & Support Services
PSS-2021-012	Teacher Aide (Athletics Program)	Ungraded	\$16,588.00 - \$27,754.88	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Teacher Aide II – Graduation from High School plus minimum of 24 College Credits. Teacher Aide III – Graduation from a U.S. Accredited University with an Associate’s Degree or minimum 60 College Credits. 	February 23, 2021 – Until Filled	Office of Student & Support Services
PSS-2021-091	Classroom Teacher (High Qualified) (Special Education Program) (Re-announcement)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher. Pass appropriate PRAXIS II Content Knowledge Test Must have a valid CNMI Basic I certificate or higher. 	February 23, 2021 – Until Filled	Gregorio T. Camacho Elementary School
PSS-2021-006	Legal Counsel (Re-announcement)	Ungraded	\$75,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from an U.S. accredited college or university with a Juris Doctorate degree. Applicant must be a member in good standing of the CNMI bar or a member of a state bar and qualify to practice law in the CNMI. The applicant must also have at least one (1) year legal work experience, preferably for government entities handling government contracts and/or education issues. 	March 10, 2021 – Until Filled	Office of the Commissioner of Education
PSS-2020-089	Instructor (Chamorro Carolinian Language Heritage Studies) (Re-announcement) (Re-announcement)	Ungraded	\$19,518.26 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Graduation from high school or equivalent plus twenty-four (24) college credits Must have at least two (2) years of work-related experience Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate 	March 25, 2021 – Until Filled	William S. Reyes Elementary School
PSS-2021-030	Related Service Specialist – Behavior (Reannouncement)	2/3	1/12	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> Related Services Specialist I-Graduation from High School or GED, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology or related to special education services. Related Services Specialist II- Graduation from an accredited College or University 	April 16, 2021 – April 30, 2021	Special Education Program

				<p>with an AA/AS degree, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology, Psychology, Orientation & Mobility, Occupational Therapy, Physical Therapy or field related to special education services OR a BA/BS in the related services field or special education plus Praxis.</p> <ul style="list-style-type: none"> • Related Services Specialist III- BA/BS degree in a related services field such as but not limited to Speech Language Pathology, Communicative Disorders, Physical Therapy, Occupational Therapy, Audiology, Psychology, Kinesiology, or Special Education- with national or state certification OR a Master’s degree in the related services field plus Praxis. 		
PSS-2021-031	Related Service Specialist – Adapted PE (Reannouncement)	2/3	1/12	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Related Services Specialist I- Graduation from High School or GED, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology or related to special education services. • Related Services Specialist II- Graduation from an accredited College or University with an AA/AS degree, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology, Psychology, Orientation & Mobility, Occupational Therapy, Physical Therapy or field related to special education services OR a BA/BS in the related services field or special education plus Praxis. • Related Services Specialist III- BA/BS degree in a related services field such as but not limited to Speech Language Pathology, Communicative Disorders, Physical Therapy, Occupational Therapy, Audiology, Psychology, Kinesiology, or Special Education- with national or state certification OR a Master’s degree in the related services field plus Praxis. 	April 16, 2021 – April 30, 2021	Special Education Program
PSS-2021-033	Mathematics Program Manager (Reannouncement)	Ungraded	\$55,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from an accredited college or university with a Bachelor’s degree plus four (4) years related work experience; OR • Graduation from an accredited college or university with a Master’s degree plus two (2) years related work experience 	April 16, 2021 – April 30, 2021	Office of Curriculum & Instructions
PSS-2021-027	Instructional Technology & Distance Education Registrar (Re-announcement)	3/5 – 1/12	\$17,750.25 - \$33,470.75	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Registrar I – Graduation from a U.S. accredited college or university with an AA degree, plus at least three (3) years work related experience OR High School Graduate, plus five (5) years work related experience. • Registrar II – Graduation from a U.S. accredited college or university with an AA degree, plus at least four (4) years work related experience OR High School Graduate, plus six (6) years work related experience. 	April 13, 2021 – April 27, 2021	Office of Instructional Technology & Distance Education
PSS-2021-016	Classroom Teacher (High Qualified) (Special Education Program) (Re-announcement)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher. • Pass appropriate PRAXIS II Content Knowledge Test • Must have a valid CNMI Basic I certificate or higher. 	April 13, 2021 – April 27, 2021	Tanapag Middle School
PSS-2021-035	Compliance & Monitoring Program Manager	Ungraded	\$55,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> • Graduation from a U.S. accredited college or university with a Bachelor’s Degree, plus four (4) years related work experience; OR • Graduation from a U.S. accredited college or university with a Master’s Degree, plus two (2) years related work experience. 	April 13, 2021 – April 27, 2021	Office of Administrative Services, Facilities Development & Management

PSS-2021-036	School Registrar	Ungraded	\$17,750.25 - \$32,614.22	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none">Registrar I – Graduation from a U.S. accredited college or university with an AA degree, plus at least three (3) years work related experience OR High School Graduate, plus five (5) years work related experience.Registrar II – Graduation from a U.S. accredited college or university with an AA degree, plus at least four (4) years work related experience OR High School Graduate, plus six (6) years work related experience.	April 13, 2021 – April 27, 2021	Tinian Elementary School
PSS-2021-037	School Nurse	Ungraded	\$55,000.00-\$70,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"><u>School Nurse I:</u><ul style="list-style-type: none">Graduation from an accredited college or university with an Associate’s degree in Nursing<u>School Nurse II:</u><ul style="list-style-type: none">Graduation from an accredited college or university with a Bachelor’s degree in Nursing<u>School Nurse III:</u><ul style="list-style-type: none">Graduation from an accredited college or university with an Associate’s degree in Nursing plus four (4) years of experience as a registered nurse, OR;Graduation from an accredited college or university with a Bachelor’s degree in Nursing plus two (2) years of experience as a registered nurse.<u>School Nurse IV:</u><ul style="list-style-type: none">Graduation from an accredited college or university with an Associate’s degree in Nursing, plus six (6) years of experience as a registered nurse, OR;Graduation from an accredited college or university with a Bachelor’s degree in Nursing, plus four (4) years of experience as a registered nurse. <p><u>OTHER REQUIREMENTS:</u></p> <ul style="list-style-type: none">Must have taken and passed the Nursing Examination NCLEX-RN.Must be licensed as a Registered Nurse by the Commonwealth Board of Nurse Examiners (CBNE) to practice nursing in the Commonwealth of the Northern Mariana Islands (CNMI).Must possess CPR Certification.	April 16, 2021 – April 30, 2021	Various Schools