

September 28, 2021



**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS**  
 STATE BOARD OF EDUCATION, PUBLIC SCHOOL SYSTEM, P.O. BOX 501370 CK, SAIPAN, MP 96950  
**HUMAN RESOURCES OFFICE**  
 JOB VACANCY ANNOUNCEMENT



**IT IS THE POLICY OF THE BOARD OF EDUCATION, COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS, THAT THE PUBLIC SCHOOL PERSONNEL SYSTEM SHALL BE APPLIED AND ADMINISTERED ACCORDING TO THE PRINCIPLES OF EQUAL EMPLOYMENT OPPORTUNITY AS DEFINED BY THE NORTHERN MARIANAS COMMONWEALTH PUBLIC LAW 6 – 10, REGARDLESS OF AGE, RACE, SEX, RELIGION, POLITICAL AFFILIATION OR BELIEF, MARITAL STATUS, DISABILITY OR PLACE OF ORIGIN. APPLICANTS FOR THIS POSITION MUST BE A U.S. CITIZEN OR IS ELIGIBLE AND AUTHORIZED TO WORK IN THE U.S., INCLUDING THE COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS.**

**➔ CONTINUOUS & UNTIL FILLED JOB VACANCY ANNOUNCEMENTS:**

<i>Announcement #</i>	<i>Position/Title</i>	<i>Pay Level /Step</i>	<i>Per Annum</i>	<i>Minimum Requirements</i>	<i>Closing Date</i>	<i>Location</i>
PSS 2016-003	Instructor – Sign Language Interpreting (1 Position) (Amendment IV) (Re-Announcement)	Ungraded	\$18,588.82 - \$46,766.59	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>Graduation from High School or equivalent plus twenty-four (24) college credits OR</li> <li>Graduation from a U.S. accredited college or university with an AA/AS degree plus one (1) year related work experience.</li> </ul> <p><u>OTHER REQUIREMENTS</u></p> <ul style="list-style-type: none"> <li>Must possess a valid Specialized Sign Language Interpreter Certification.</li> </ul>	September 9, 2021 – Until Filled	Special Education Program
PSS 2015-294	Speech Language Pathologist (Amendment III)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>Graduation from a U.S. accredited college or university with a MA/MS degree in Communicative Disorder, Speech Language Pathology or related field.</li> </ul> <p><u>OTHER REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>ASHA Certification Required.</li> </ul>	June 28, 2019 – Until Filled	Special Education Program
PSS-2019-062	JROTC Army Instructor (Re-Announcement)	Per MIP	Per MIP	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>Graduation from High School</li> <li>Must be a retired non-commissioned officer under pay grade E-6 to E-9.</li> <li>Certified as an Army Instructor by U.S. Army Cadet Command.</li> <li>Must have favorable result of current background check.</li> <li>Have no personal habits or character traits that are questionable from a security or social standpoint (financial irresponsibility, violation of standard of conduct in accordance with AR 600-50).</li> </ul>	Oct 2, 2019 – Until Filled	JROTC Program, Dr. Rita H. Inos Jr. Sr. High School
PSS 2019-079	Director of Army Instruction (Re-Announcement II)	Per MIP	Per MIP	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>Be a retired field grade commissioned officer (Lieutenant Colonel or Colonel) with a minimum of a baccalaureate degree.</li> <li>As a matter of policy, personnel retired under Title 10, USC, CHAPTER 1223 (Reserve Service), are not eligible for employment in JROTC Program.</li> <li>Be of good moral character and have the mental ability, positive attitude, physical appearance and condition, and neatness required for favorable representation of the program and the Army in the school and civilian community.</li> <li>Demonstrate the professional ability to lead, motivate, and influence young men and women to learn and develop leadership, self-reliance and discipline, responsiveness to constituted authority, and attributes of good citizenship and patriotism.</li> <li>Have no record of conviction by court martial, no record of time lost-to-be-made-good under Title 10 USC, Section 972 and no record of civil convictions except for minor traffic offenses.</li> <li>Exceptions may be granted by the CG, USACC, using AR 601-210 as a guide.</li> <li>Have general knowledge of course subject matter and demonstrated instructional ability.</li> <li>Meet retention medical fitness standards of AR 40-501 and the initial Army procurement table of weight standards of AR 40-501.</li> <li>Possess sufficient medical, physical, and mental fitness, and be willing to perform, participate in,</li> </ul>	March 11, 2020 – Until Filled	Junior Reserve Officer’s Training Corps Program

INTERESTED APPLICANTS MAY OBTAIN DETAILED JOB DESCRIPTION WITH QUALIFICATION REQUIREMENTS AND SUBMIT COMPLETED APPLICATION FORMS AND ALL REQUIRED DOCUMENTS TO THE PSS HUMAN RESOURCES OFFICE AT CAPITOL HILL, BUILDING 1202, ISLETA COURT, SAIPAN or VIA EMAIL TO: LUCRETIA DELEON GUERRERO AT [LUCRETIA.DELEONGUERRERO@CNMIPSS.ORG](mailto:LUCRETIA.DELEONGUERRERO@CNMIPSS.ORG), THE HUMAN RESOURCES OFFICE AT [PSSHR@CNMIPSS.ORG](mailto:PSSHR@CNMIPSS.ORG) or MAILED TO: CNMI PUBLIC SCHOOL SYSTEM, ATTN: HUMAN RESOURCES OFFICE, P.O. BOX 501370 CK, SAIPAN, MP 96950, TEL. NOS. (670) 237-3037/3052. FREE COPY.

				<p>and supervise activities consistent with the conduct of the JROTC program.</p> <ul style="list-style-type: none"> <li>• Not have been retired from active duty more than 5 years at the time of initial employment.</li> <li>• Eligibility may be extended to 6 years for individuals meeting the provision of paragraph 4-9b of Cadet Command Regulation 145-2.</li> </ul>		
PSS-2020-041	Occupational Therapist	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Occupational Therapist I- Graduation from a U.S. accredited college or university with a BA/BS degree in Occupational Therapy and state or national license in Occupational Therapy.</li> <li>• Occupational Therapist II – Graduation from a U.S. accredited college or university with a MA/MS degree in Occupational Therapy and state or national license in Occupational Therapy.</li> </ul>	October 9, 2020 – Until Filled	Early Intervention Program
PSS-2020-089	Instructor (Chamorro Carolinian Language Heritage Studies) (Re-announcement) (Re-announcement)	Ungraded	\$19,518.26 - \$46,766.59	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Graduation from high school or equivalent plus twenty-four (24) college credits</li> <li>• Must have at least two (2) years of work-related experience</li> <li>• Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate</li> </ul>	March 25, 2021 – Until Filled	William S. Reyes Elementary School
PSS-2021-046	Social Studies Program Manager	Ungraded	\$55,000.00 - \$65,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Graduation from an accredited college or university with a Bachelor’s degree plus four (4) years related work experience; OR</li> <li>• Graduation from an accredited college or university with a Master’s degree plus two (2) years related work experience</li> </ul>	May 25, 2021 – Until Filled	Office of Curriculum & Instructions
PSS-2021-058	School Counselor (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher.</li> <li>• Pass appropriate PRAXIS II Content Knowledge Test</li> <li>• 1391 Must have a valid CNMI Basic I certificate or higher.</li> </ul>	June 8, 2021 – Until Filled	PSS, Saipan, Tinian, Rota Schools
PSS 2021-059	Classroom Teacher (Highly Qualified)	Ungraded	\$32,133.16 - \$76,529.74	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Graduation from a U.S. accredited college or university with a Bachelor’s Degree or Higher.</li> <li>• Pass appropriate PRAXIS II Content Knowledge Test</li> <li>• Must have a valid CNMI Basic I certificate or higher.</li> </ul>	June 8, 2021 – Until Filled	PSS, Saipan, Tinian, Rota Schools
PSS-2019-098	Facilities Development & Management Director (Amendment) (Re-Announcement)	Ungraded	\$80,000.00 - \$90,000.00	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Graduation from a U.S. accredited college or university with a Bachelor’s Degree in Architecture, Civil Engineering.</li> <li>• At least five (5) years’ experience in construction management, architecture, or related field.</li> <li>• Professional License in engineering.</li> </ul>	June 22, 2021 – Until Filled	Office of Administrative Services
PSS 2020-051	Substitute Teacher Aide (20 Positions) (Special Education Program) (Amendment) (Re-Announcement)	Ungraded	\$75.00 Per Day	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Any combination equivalent to graduation from High School.</li> </ul>	October 9, 2020 - Until Filled	Saipan, Tinian, Rota
PSS-2021-052	Instructor (Chamorro Carolinian Language Heritage Studies) (10 Positions) (Re-announcement)	Ungraded	\$19,518.26 - \$46,766.59	<p><u>MINIMUM QUALIFICATION REQUIREMENTS:</u></p> <ul style="list-style-type: none"> <li>• Graduation from high school or equivalent plus twenty-four (24) college credits</li> <li>• Must have at least two (2) years of work-related experience</li> <li>• Must possess a valid Chamorro and Carolinian Language and Heritage Studies (CCLHS) Instructor Certificate</li> </ul>	June 4, 2021 – Until Filled	Various Schools, CCLHS Program

PSS 2021-060	Substitute Teacher (Amendment)	Ungraded	\$100.00 - \$150.00 Per Day	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from a U.S. accredited college or university with an Associate's Degree or Bachelor's Degree, preferable in education.</li> </ul>	June 8, 2021 – Until Filled	PSS, Saipan, Tinian, Rota Schools
PSS-2021-051	English Language Learner (ELL) (5 Positions) (Amendment) (Re-announcement)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <u>EDUCATION:</u> <ul style="list-style-type: none"> <li>Graduation from U.S. accredited college or university with a Bachelor's Degree or higher.</li> </ul> <u>CERTIFICATION:</u> <ul style="list-style-type: none"> <li>Working towards or have a valid CNMI PSS Basic I Certificate.</li> </ul> <u>OTHER REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Have or working on the additional Educators Certification in English as a Second Language.</li> </ul> Plus take the Praxis for English to Speaker of Other Languages <ul style="list-style-type: none"> <li>Test Code 0360 – Passing Score: 510; OR</li> <li>Test Code 5361/0361 – Passing Score: 140</li> </ul>	August 10, 2021 – Until Filled	Various Schools – Saipan, Tinian, Rota
PSS-2021-083	Classroom Teacher (Highly Qualified) (Special Education Program)	Ungraded	\$32,133.16 - \$76,529.74	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from U.S. accredited college or university with a Bachelor's Degree or Higher.</li> <li>Pass appropriate PRAXIS II Content Knowledge Test.</li> <li>Must have a valid CNMI Basic I certificate or higher.</li> </ul>	August 13, 2021 – Until Filled	Tinian Jr. Sr. High School – Special Education Program
PSS-2021-086	Instructor (Culinary Arts)	Ungraded	\$18,588.82 - \$46,766.59	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <u>Instructor I:</u> Graduation from high school or equivalent plus 24 college credits and two (2) years work related experience. <u>Instructor II:</u> Graduation from high School or equivalent plus four (4) years work related experience. Must meet Instructor I Certification requirements, OR; Associates Degree plus two (2) years work related experience. Must meet Instructor I Certification requirements. <u>Instructor III:</u> Graduation from a U.S. accredited college or university with a Bachelor's Degree or Higher plus six (6) years work related experience, OR; State National Industry certification related to and aligned with the CTE content plus six (6) years work related experience, OR; ten (10) years of verifiable industry experience and/or teaching experience.	August 13, 2021 – Until Filled	Tinian Jr. Sr. High School
PSS-2021-101	Data Specialist	10-1/12	\$24,976.39 - \$42,718.10	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from a U.S. accredited college or university with an Associate's Degree, plus four (4) years related work experience or graduation from a U.S. accredited college or university with a Bachelors Degree, plus two (2) years related work experience.</li> </ul>	September 15, 2021 - September 29, 2021	Office of Accountability, Research & Evaluation
PSS-2021-102	Internal Auditor	Ungraded	\$45,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Bachelor's Degree in finance, accounting, business administration or related field.</li> <li>Three (3) to five (5) years demonstrated experience in internal audit or compliance. Graded degree may be substituted for internal audit experience.</li> <li>Knowledge of laws and regulatory auditing standards, such as the Generally Accepted Accounting Principles (GAAP) and/or Education Department General Administrative Regulations (EDGAR).</li> <li>Professional accounting or auditing certification (CIA, CPA, CFE) or demonstrated progress towards certification preferred.</li> </ul>	September 15, 2021 – September 24, 2021	PSS, Office of the State Board of Education
PSS-2021-008	School Monitoring & Outreach Specialist (3 Saipan, 1 Tinian, 1 Rota) (Amendment) (Re-announcement)	Ungraded	\$23,660.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from High School plus a minimum of 24 college credits with some experience in the related field.</li> </ul>	September 22, 2021 – Until Filled	Office of Student & Support Services – Saipan, Tinian, Rota

PSS-2021-030	Related Service Specialist – Behavior (Re-announcement)	2/3-1/12	\$23,724.56 - \$51,787.75	<p><b>MINIMUM QUALIFICATION REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• <b>Related Services Specialist I</b>- Graduation from High School or GED, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology or related to special education services.</li> <li>• <b>Related Services Specialist II</b>- Graduation from an accredited College or University with an AA/AS degree, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology, Psychology, Orientation &amp; Mobility, Occupational Therapy, Physical Therapy or field related to special education services OR a BA/BS in the related services field or special education plus Praxis.</li> <li>• <b>Related Services Specialist III</b>- BA/BS degree in a related services field such as but not limited to Speech Language Pathology, Communicative Disorders, Physical Therapy, Occupational Therapy, Audiology, Psychology, Kinesiology, or Special Education- with national or state certification OR a Master’s degree in the related services field plus Praxis.</li> </ul>	September 22, 2021 – Until Filled	Special Education Program
PSS-2021-031	Related Service Specialist – Adapted PE (Re-announcement)	2/3-1/12	\$23,724.56 - \$51,787.75	<p><b>MINIMUM QUALIFICATION REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• <b>Related Services Specialist I</b>- Graduation from High School or GED, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology or related to special education services.</li> <li>• <b>Related Services Specialist II</b>- Graduation from an accredited College or University with an AA/AS degree, plus specialized certification such as but not limited to Related Services Technician, American Sign Language, Autism, Audiology, Psychology, Orientation &amp; Mobility, Occupational Therapy, Physical Therapy or field related to special education services OR a BA/BS in the related services field or special education plus Praxis.</li> <li>• <b>Related Services Specialist III</b>- BA/BS degree in a related services field such as but not limited to Speech Language Pathology, Communicative Disorders, Physical Therapy, Occupational Therapy, Audiology, Psychology, Kinesiology, or Special Education- with national or state certification OR a Master’s degree in the related services field plus Praxis.</li> </ul>	September 22, 2021 – Until Filled	Special Education Program
PSS-2021-104	SLDS Technical Project Manager	Ungraded	\$55,000.00 - \$65,000.00	<p><b>MINIMUM QUALIFICATION REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• High school diploma with at least 24 college credits from an accredited college or university plus eight (8) years related work experience in project management or similar role overseeing and executing large IT-related projects on time and to budget; OR</li> <li>• Graduation from an accredited college or university with a Bachelor’s degree plus six (6) years related work experience in project management or similar role overseeing and executing large IT-related projects on time and to budget; OR</li> <li>• Graduation from an accredited college or university with a Master’s degree plus four (4) years related work experience in project management or similar role overseeing and executing large IT-related projects on time and to budget.</li> </ul>	September 22, 2021 – October 6, 2021	Office of Accountability, Research & Evaluation
PSS-2021-105	Teacher Aide	II-III/1-12	\$18,282.56 - \$34,475.12	<p><b>MINIMUM QUALIFICATION REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• Teacher Aide II: Graduation from High School plus minimum of 24 college credits.</li> <li>• Teacher Aide III: Graduation from a US Accredited University with an Associate’s Degree or minimum of 60 college credits.</li> </ul>	September 22, 2021 – October 6, 2021	Dr. Rita H. Inos Jr. Sr. High School – Special Education Program
PSS-2021-106	Data Privacy Officer	Ungraded	\$55,000.00 - \$65,000.00	<p><b>MINIMUM QUALIFICATION REQUIREMENTS:</b></p> <ul style="list-style-type: none"> <li>• Graduation from an accredited college or university with a Bachelor’s degree plus ten (10) years related work experience in privacy and confidentiality, student information management, or information security in an educational setting; OR</li> </ul>	September 22, 2021 – October 6, 2021	Office of Accountability, Research & Evaluation

				<ul style="list-style-type: none"> <li>Graduation from an accredited college or university with a Master's degree plus eight (8) years related work experience in privacy and confidentiality, student information management, or information security in an educational setting.</li> </ul>		
PSS-2021-079	<b>Distance Education Online Teacher (Amendment)</b> <ol style="list-style-type: none"> <li>LOTE Teachers (Chinese, Korean, Japanese) 1 Position</li> <li>CCLHS Teachers (Carolinian) 1 Position</li> <li>High School AP Social Studies Teacher 1 Position</li> <li>High School Science Teacher (Biology, Chemistry, Environmental Science) 2 Positions</li> <li>Digital Skills Online Teacher (High School – 3 Positions)</li> </ol>	Pay Differential	\$225 Per Pupil Enrolled Per Semester	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Must possess a Valid CNMI State Board of Education Teaching Certification in Secondary Education with endorsement in the related content area.</li> <li>Must have completed the CNMI PSS Distance Education eTeacher Training Course</li> <li>Must hold a valid employment contract with the CNMI Public School System</li> </ul>	September 28, 2021 – Until Filled	Office of Instructional Technology & Distance Education
PSS-2021-099	Teacher Aide – 2 Positions (1 Tinian, 1 Rota) (Amendment) (Re-announcement)	Ungraded	\$16,588.00 - \$27,754.88	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Teacher Aide II: Graduation from High School plus minimum of 24 college credits.</li> <li>Teacher Aide III: Graduation from a US Accredited University with an Associate's Degree or minimum of 60 college credits.</li> </ul>	September 28, 2021 – October 12, 2021	Office of Instructional Technology & Distance Education
PSS-2021-103	Administrative Assistant	Ungraded	\$16,100.00 - \$26,673.82	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from a High School, plus one (1) years work related experience.</li> </ul>	September 28, 2021 – Until Filled	Office of Student & Support Service, Athletics Program
PSS-2021-107	Sports Program Coordinator	05-1/12	\$19,569.65 - \$33,470.75	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from an accredited college or university with an Associate's degree plus four (4) years' work-related experience.</li> </ul>	September 28, 2021 – Until Filled	Office of Student & Support Service, Athletics Program
PSS-2021-108	Mental Health Specialist	Ungraded	\$60,000.00	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Graduation from a U.S. accredited college or university with a Master's Degree in mental health related field (social work, clinical psychology, couples and family therapy, etc.)</li> <li>Three (3) years of related work experience working with children, adolescents and adults, and demonstrate cultural humility in cross-cultural settings</li> <li>Preference given for licensed clinicians or those eligible for licensing in the CNMI.</li> </ul>	September 28, 2021 – October 12, 2021	Office of Student & Support Services
PSS-2021-109	Building Maintenance Worker	Ungraded	\$16,100.00 - \$24,919.71	<u>MINIMUM QUALIFICATION REQUIREMENTS:</u> <ul style="list-style-type: none"> <li>Any combination equivalent to graduation from High School.</li> <li>Must have a minimum of three (3) years of work-related experience.</li> </ul>	September 28, 2021 – October 12, 2021	Saipan Southern High School